

DEPARTMENT OF FORESTS AND WILDLIFE
GOVT. OF NCT OF DELHI
VIKAS BHAWAN, A-BLOCK, 2ND FLOOR
I.P. ESTATE, NEW DELHI-110002

No. F.1(254)/DCF(HQ)/Estt./Deputation/2023/ 880

Dated: 23.4.25

VACANCY CIRCULAR

The Department of Forests and Wildlife, Govt. of National Capital Territory of Delhi invites applications for the post of Forester on deputation basis, as per details below:-

| Sr. No. | Name of the Post and scale | No. of Vacancies | Method of Recruitment |
|---------|---|------------------|-----------------------|
| 1. | Forester, Level-3 (Rs. 21,700-69,100) of Pay Matrix (7 th CPC) | 30 | Deputation |

2. For eligibility criteria, i.e. educational qualification, experience, bio-data proforma etc. the applicant are advised to refer to the official website of this Department <http://eforest.delhi.gov.in>. The application complete in all respect, should be forwarded through proper channel to **"The Principal Chief Conservator of Forests, Department of Forests and Wildlife, Govt. of NCT of Delhi, Vikas Bhawan, A-Block, Second floor, I.P. Estate, New Delhi-110002"** within 45 days from the date of publication of this advertisement and in 60 days for those in Andaman & Nicobar Island, Lakshadweep, States in the North Eastern Region, J&K/Ladakh, Pangi Sub-division of Chamba, Lahaul & Spiti Districts of Himachal Pradesh.

3. The name of the post applied for should be super scribed in bold letters on the envelope containing the application.

4. For the application format and details of other general conditions and requirements visit our website <http://eforest.delhi.gov.in>.

A Sabesth
23/04/2025
(Jabestin A.)
Conservator of Forests (HQ)
Tele: 011-23370694

**DEPARTMENT OF FORESTS AND WILDLIFE
GOVT. OF NCT OF DELHI
VIKAS BHAWAN, A-BLOCK, 2nd FLOOR
I.P. ESTATE, NEW DELHI-110002**

No. F.1(254)/DCF(HQ)/Estt./Deputation/2023/ 881-83

Dated: 23.4.25

OFFICE MEMORANDUM

SUBJECT:- Filling up of vacancy in the grade of Forester, in the Department of Forests and Wildlife, Govt. of National Capital Territory of Delhi on deputation basis - regarding.

Applications are invited from eligible candidates for filling up 30 vacant posts in the grade of Forester, Level-3 (Rs. 21,700-69,100) of Pay Matrix (7th CPC) on deputation basis in the Department of Forests and Wildlife, Govt. of National Capital Territory of Delhi.

1) In terms of Recruitment Rules, the following categories of Officers/Officials are eligible:-

Officials of Central Government or State Governments or Union Territory

(a)(i) holding analogous post on a regular basis.

(ii) with 05 years' regular service as Forest Guard in the Pay Band-I with grade pay of Rs.2000/- (Level-3 in the Pay Matrix), meeting the physical standard prescribed for the post of Forest Guard.

AND

(b) Passed 12th/ Senior Secondary Examination from a recognized Board/ University.

1) The Departmental Officials in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

2) The Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization/ department of the Central Government shall ordinarily not exceed 03 (three) years. The maximum age limit for appointment by transfer on deputation (including short-term contract) shall be not exceeding 56 (fifty six) years, as on the closing date of receipt of applications.

3) Period of Deputation is 03 years.

4) Consequent to recommendations of Seventh Pay Commission, the pay scales in the Pay Bands have been replaced by pay matrix system. Therefore, for the purpose of interpretation relating to analogous posts, pre-revised scales of such posts shall be reckoned.

5) The Cadre Controlling Authorities are requested that applications of eligible and willing officials may be forwarded in the proforma annexed so as to reach to the *The Principal Chief Conservator of Forests, Department of Forests and Wildlife, Govt. of NCT of Delhi, Vikas Bhawan, A-Block, Second floor, I.P. Estate, New Delhi-110002* within 45 days from publication of this advertisement and in 60 days for those in Andaman & Nicobar Island, Lakshadweep, States in the North Eastern Region,

J&K/Ladakh, Pangi Sub-division of Chamba, Lahaul & Spiti Districts of Himachal Pradesh.

6) While forwarding the applications, the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct and no disciplinary case is either pending or contemplated against the officer concerned. The following documents (format enclosed) should also be sent along with the applications:-

- (i) Bio-Data
- (ii) Complete and up-to-date C.R. dossier for the last five years or attested photocopy thereof
- (iii) Vigilance Certificate/Clearance
- (iv) Integrity Certificate/Clearance
- (v) Cadre Clearance
- (vi) A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

7) Incomplete application or applications not received through proper channel or application received after due date are liable to be rejected. The candidates will not be allowed to withdraw their candidature subsequently on any ground.

A. Jabestir
23/04/2025

(Jabestir A.)
Conservator of Forests (HQ)
Tele: 011-23370694

No. F.1(254)/DCF(HQ)/Estt./Deputation/2023/ 881-83

Dated: 23.4.25

Copy to:

- 1. The PCCF's of all States/Union Territories.
- 2. Notice Board.
- 3. Website In charge.

A. Jabestir
23/04/2025

(Jabestir A.)
Conservator of Forests (HQ)
Tele: 011-23370694

BIO-DATA/CURRICULUM VITAE PROFORMA

| 1 Name and Address (In Block Letters) | | | | | | | | | | | | | | | | | | | |
|--|---|----------------------|---------|--------|--------------------------------|----------------------|---------|--|--|--|--|--|--|--|--|--|--|--|--|
| 2 Date of Birth (In Christian era) | | | | | | | | | | | | | | | | | | | |
| 3 Whether belongs to SC/ST/OBC | | | | | | | | | | | | | | | | | | | |
| 4 i) Date of entry into service | | | | | | | | | | | | | | | | | | | |
| ii) Date of retirement under Central/State Government Rules | | | | | | | | | | | | | | | | | | | |
| 5 Educational Qualifications | | | | | | | | | | | | | | | | | | | |
| i) Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Yes</td> <td></td> </tr> <tr> <td>No</td> <td></td> </tr> </table> | | | Yes | | No | | | | | | | | | | | | | |
| Yes | | | | | | | | | | | | | | | | | | | |
| No | | | | | | | | | | | | | | | | | | | |
| ii) Qualification required as mentioned in the advertisement/vacancy circular. | <p>Qualification possessed by the official/officer.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">S. No.</th> <th style="width: 40%;">Name of Examination/ Degree</th> <th style="width: 30%;">Board/ University</th> <th style="width: 20%;">Subject</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> | | | S. No. | Name of Examination/ Degree | Board/ University | Subject | | | | | | | | | | | | |
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| iii) Experience in Forestry works: | | | | | | | | | | | | | | | | | | | |
| <p>Note: In the case of Examination/Degree Qualifications Electives/Main subject and subsidiary subjects may be indicated by the Candidate.</p> <p>This column needs to be amplified to indicate Qualification as mentioned in the RRs by the Administrative Ministry/ Department/Office at the time of issue of circular and issue of Advertisement in the Employment News. You may add additional sheet to justify the qualification.</p> | | | | | | | | | | | | | | | | | | | |
| 6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. | | | | | | | | | | | | | | | | | | | |

7. Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is not sufficient.

| Please state whether working under: Central Government/ State Government/ Autonomous Organization/ Government Undertaking/ Universities/ Others | Name of Office/ Institution & Address | Post held on regular basis | From | To | *Pay band and Grade pay/ Pay Scale of the post held on regular basis. | Nature of Duties (in details) highlighting experience required for the post applied for |
|---|---------------------------------------|----------------------------|------|----|---|---|
| | | | | | | |

*Important: - Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only pay band and Grade pay / Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with the present pay band and grade pay where such benefits have been drawn by the Candidates may be indicated as below;

| | | | |
|---|---|---|--|
| 8. Nature of present employment i.e. Ad-hoc or temporary or quasi-permanent or permanent. | | | |
| 9. In case the present employment is held on deputation basis, please state:- | | | |
| a) The date of initial appointment. | b) Period of appointment in deputation/ Contract. | c) Name of the present office /organization to which the applicant belongs. | d) Name of the post and Pay of the post held in substantive capacity in the parent organization. |
| | | | |
| <p>9.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with cadre Clearance, Vigilance Clearance and integrity Certificate.</p> <p>9.2 Note: Information under column 8(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.</p> | | | |

| | | |
|--|---|------------------|
| 10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details. | | |
| 11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade. | | |
| 12. Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. | | |
| 13. In case the applicant belongs to an organization which is not following the central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed. | | |
| Basic pay with scale of Pay and rate of Increment | Dearness Pay/Interim relief /other allowances etc (with break up details) | Total Emoluments |
| | | |
| 14. Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the vacancy/ circular/ advertisement) Note:- (enclose a separate sheet, if the space is insufficient) | | |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of essential Qualifications/ Work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provide by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the Candidate)

Address _____

Date _____

Certificate by the Employer/Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on record. He/ She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he /she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His /Her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/ minor penalties imposed on him/her during the last 10 years is enclosed. (As the case may be).

Countersigned

(Employer/Cadre controlling Authority with the Seal)